

Course Registration Form North Composites Engineering			
Course Details			
Course Code		Course Date/s	
Course Title		Course Fee	
Where did you find the courses?			
Personal Details			
Surname		Forenames	
Address			
Postcode/Zip Code		Country	
Contact Telephone		Mobile	
Email address			
Do you have any special dietary requirements	If yes please specify.		
Do you have any other special requirements	If yes please specify.		
Employer Details			
Company Name			
Contact			
Address			
Postcode/Zip Code		Country	
Contact Telephone		Email	
I confirm that I have read and accept the accompanying 'Terms and Conditions' and that the information given above is correct.			

Name _____ Signature _____ Date _____

<p>Payment method please tick</p> <p><input type="checkbox"/> Company/Personal Cheque enclosed payable to 'North Composites Engineering Ltd'.</p> <p><input type="checkbox"/> Invoice and UK bank transfer payment details provided on receipt of registration form.</p> <p><input type="checkbox"/> Invoice and International bank transfer payment details provided on receipt of registration form.</p> <p>Contact Number.</p>

Please return completed form to North Composites Engineering Ltd at the address shown below or email to info@northcompositesengineering.co.uk.

North Composites Engineering Terms and Conditions

1. These Terms and Conditions apply to all services provided by North Composites Engineering Ltd encompassing Aeroskills training (NCE). Deviations from these terms and conditions must be agreed in writing prior to service provision.
2. It is the customer's responsibility to check that the course is suitable for its delegates training needs. NCE shall advise on course content and anticipated outcomes as requested.
3. Enrolments are taken on a first come first served basis and shall only be confirmed on receipt of a signed registration form, and a 10% deposit payable on receipt of invoice. On receipt of the registration from an invoice for the deposit and course fee will be raised, the balance will be payable 4 weeks before the commencement of the course, unless otherwise agreed with NCE in writing. If the course is due for delivery within 4 weeks of the order then the total fee payable is due on receipt of invoice. Failure to make final payment will invalidate the order and result in loss of place and loss of deposit.
4. Payments shall be made in Pounds Sterling and at the customer's own cost and risk.
5. Delegates' travel or subsistence expenses are the responsibility of the delegate.
6. Courses are subject to minimum numbers and places will be confirmed by letter no later than 3 weeks prior to the commencement date. In the case where the minimum number of delegates is not achieved, NCE may cancel the course. In each case, the customer will be notified two weeks before the course start date at the latest. The customer may reschedule to the next available date or receive a full refund of any fees already paid. Any other claims will be excluded.
7. For company or group bookings a registration form must be completed for each delegate.
8. All course fees are per delegate per course and include provision of materials, tools, protective clothing (excluding footwear) course hand outs and refreshments.
9. The Customer may terminate the contract by written notice to NCE. In case of such termination, NCE may, at its discretion, charge a cancellation fee. The amount of these fees depends on the time of receipt of the cancellation notice as follows:

Full days between receipt of cancellation notice and course start	Cancellation fee as percentage of the contract price
0-7	100%
7-21	60 %
21- 42	40 %
More than 43	none

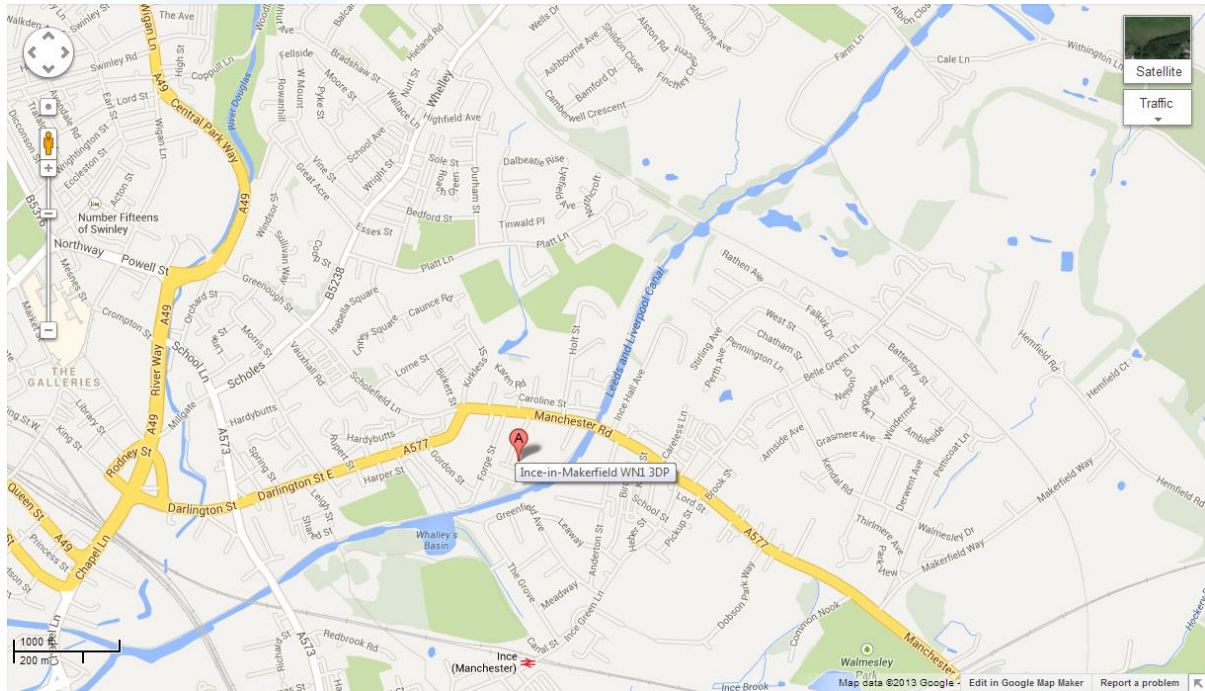
10. If, due to force majeure or other reasons beyond NCE's reasonable control, the course cannot be performed at the agreed date the course will be rescheduled to the next practically possible date. The customer may terminate the contract without any cancellation charge if, due to the delay, the service is no longer of interest for the customer. In the case of such termination, any fees paid by customer will be refunded. Any other claims shall be excluded.
11. Transferal of bookings applies to a change in course date made by the customer and must be completed 21 days prior to the start of the course. Transfer bookings are subject to an administrative charge of 10% of the course fee, two transfer booking will be processed any further transfers will be subject to cancellation terms.
12. Delegates are requested to advise NCE of any special needs or dietary requirements or allergies upon application.
13. The outcome and achievement of delegates is based upon ability and attendance of the

individual delegate.

14. Delegates must wear full length trousers and safety footwear as appropriate to the course, where a delegate does not have appropriate footwear they will not be able to fully engage in the course.
15. NCE tools and equipment will be issued and checked with delegates at the commencement of the course. Delegates may be charged for tools and equipment not returned or damage by misuse.
16. NCE shall not be liable for any kind of damage arising directly or indirectly out of or in connection with the performance or non- performance of the training, unless such damages have been caused by the gross negligence or intent of the officers, employees or agents of NCE or its directors. Delegates attending NCE courses must comply with all health and safety and safe handling procedures covered at the start of and during the course.
17. NCE will treat any information about training delegates and/or any internal business information of customer as confidential.
18. This agreement shall be construed in accordance with and governed by the laws of the England and Wales.

Location

We are located within 1 mile of Wigan town centre which is 22 miles from central Manchester.



By Car

We are located close to the main M6 motorway for north and south bound carriageways. From Manchester we are off the M61 at junction 5. Follow signs for Wigan when leaving the motorways.

North Composites Engineering Ltd
Unit 6
Rosebridge Court
Rosebridge Way
Ince
Wigan

Sat Nav location

WN1 3DP

Rail Link

We are easily accessed by rail link with Wigan North Western and Wigan Wallgate stations are only 1.8 miles away and Ince rail station is 0.7 of a mile away all have links to Manchester Piccadilly Station.